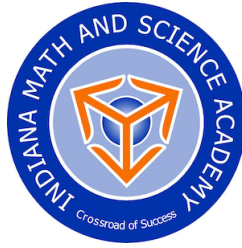


APPROVED



## IMSA Governing Board

### Minutes

#### Board Meeting

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**Date and Time**

Saturday November 21, 2020 at 10:00 AM

**Location**

Virtual Meeting – Join Zoom Meeting

<https://us04web.zoom.us/j/75414477878?pwd=V2VITzl1QjQ3Q2k4VGVkQUlaMy9zd09>

Meeting ID: 754 1447 7878 Passcode: s0wAhe

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**NOTICE**

**THIS MEETING WILL BE HELD VIRTUALLY  
VIA ZOOM AT THE LINK BELOW**

<https://us04web.zoom.us/j/75414477878?pwd=V2VITzl1QjQ3Q2k4VGVkQUlaMy9zd09>

Meeting ID: 754 1447 7878 Passcode: s0wAhe

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**Directors Present**

B. Valentine-Watts (remote), C. Frazier (remote), D. Pierson (remote), J. Sparks (remote), M. Gonulalan (remote)

**Directors Absent**

D. Coats, J. McFarland, L. Orcutt, T. Miller

**Ex-Officio Members Present**

H. Dulgeroglu (remote), J. Brown (remote), K. Smith (remote), M. Arslan (remote), M. Atlihan (remote), O. Secen (remote)

**Non Voting Members Present**

H. Dulgeroglu (remote), J. Brown (remote), K. Smith (remote), M. Arslan (remote), M. Atlihan (remote), O. Secen (remote)

**Guests Present**

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W. Watson (remote), B. Garrett (remote), D. Knox (remote), G. Rothchild (remote), J. Moore (remote), W. Terrell (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

J. Sparks called a meeting of the board of directors of IMSA Governing Board to order on Saturday Nov 21, 2020 @ 10:07 AM.

### C. Pledge of Allegiance

### D. Adopt the Agenda

D. Pierson made a motion to approve the agenda.

C. Frazier seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

T. Miller	Absent
B. Valentine-Watts	Aye
J. McFarland	Absent
D. Pierson	Aye
J. Sparks	Aye
D. Coats	Absent
C. Frazier	Aye
M. Gonulalan	Aye
L. Orcutt	Absent

### E. Public Input

J. Sparks - Opened the floor for public input.

No public input was given.

## II. Approval of Minutes

### A. Approval of September & October 2020 Meeting Minutes

C. Frazier made a motion to approve the minutes from Board Meeting on 09-19-20.

B. Valentine-Watts seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

T. Miller	Absent
J. Sparks	Aye
D. Pierson	Aye
M. Gonulalan	Aye
D. Coats	Absent
L. Orcutt	Absent

B. Valentine-Watts Aye

C. Frazier Aye

J. McFarland Absent

C. Frazier made a motion to approve the minutes from Board Meeting on 10-17-20.

B. Valentine-Watts seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

C. Frazier	Aye
D. Coats	Absent
T. Miller	Absent
D. Pierson	Aye
M. Gonulalan	Aye
B. Valentine-Watts	Aye
J. Sparks	Aye
L. Orcutt	Absent
J. McFarland	Absent

**III. School Updates**

**A. Hybrid Opening Update**

J. Sparks - Let's go ahead and started with the Hybrid summaries from both schools.

O. Secen - The results of the North Hybrid/eLearning registration is - 48% (339) Hybrid, 36% (254) eLearning, and 16% (116) unknown. Grade level breakdown looks like 1-5 is leaning more towards Hybrid and KG is more eLearning, there are more unknown in the high school grades.

M. Atlihan - The results of the North Hybrid/eLearning registration is - 32.37% (179) Hybrid, 9.22% (51) eLearning, and 58.41% (323) unknown. We have not started calling parents yet.

B. Valentine-Watts - There is a huge percentage of unknowns is that correct?

M. Atlihan - If we start calling we hope to get about the same results as North. Due to the numbers changing daily I was not in a hurry to call the parents, as things may change.

W. Terrell - The parents that I have talked to, the common question is when will the kids be able to come back.

O. Secen - Hybrid learning summary information. We have sent you the detailed information but for today's meeting here is the summary. We will still have live instruction, the hybrid and eLearning students will join the synchronous live sessions with the in-person students for the main lesson. Students at home will receive live support from the classroom teacher and the support staff. We have hired 12 aides one for each K-5 classroom and a Health teacher for grades 6-8.

Technology, we have given out 75 laptops to teachers, 50 wireless microphones. We have given out 670 Chromebooks and have an additional 325 on order to have a school. We also purchased 700 headphones so each student has one.

Safety Checks - We will continue to take temperatures of staff and students, masks will be required, 6-foot social distancing, we will also be increasing our cleaning staff when the kids come back from one, day porter to two, day porters.

Transportation - will be 1 student per seat unless they are siblings. We are also changing the daily schedule: Students 8:30 am - 3:10 pm (was 7:30 am - 3 pm) Staff 7:45 am -3:45 pm (was 7:15 am - 3:45 pm).

B. Valentine-Watts - Is there a schedule for what they will be cleaning daily?

Yes, they will be cleaning the frequently touched surfaces, and we added the second one because if one gets pulled away to clean up a spill the other will continue the daily cleaning.

B. Valentine-Watts - Is there a back-up plan if one of the day porters can not come in?

O. Secen - I hope that they will.

M. Atlihan - We will have three groups, group 1 will come on Monday and Tuesdays, group 2 will come on Thursday and Friday and Group 3 will all be eLearning. All students will be eLearning on Wednesdays. We are hiring 10 Instructional Aides, we have hired three. We have an alternate plan where we only

need 5 Instructional Aides. We have given out laptops to our teachers, along with 40 wireless microphones. We have given out about 570 Chromebooks and have an additional 200 on order to have at school. We have also ordered headphones so all kids have them and webcams for the teachers.

Safety checks - we will continue to check the temperatures of the staff and students before they come into the building. Everyone will have masks and we will social distance 6 feet. We have also ordered desk shields for K-3 and for the cafeteria. Teachers will be transitioning and the students will stay in the rooms. Transportation will be the same as North 1 to a seat. unless they are siblings.

B. Valentine-Watts - I really like the plans that you both have come up with. they are remarkable. Has anyone looked at the filtration system or thought about air purifiers?

O. Secen - At North, we have been talking to different HVAC companies, and have done an extensive market search. We have decided on the plan we wanted to go with for both schools. They will come in and do an evaluation to see what may need to be done. At North we have purchased about 8-10 purifiers that we have put in rooms that have circulation issues.

B. Valentine-Watts - Thank you, do you have a timeline to have this done.

O. Secen - We do not at this time as we just determined the company we wanted to work with.

J. Sparks - Please go ahead and provide the Marion County update.

O. Secen - The update is that as of November 30, 2020, all schools must return to virtual learning until January 15, 2021.

Positivity rate as of today - 13.7% for Marion County

#### **B. Enrollment Updates for 2020-2021 School Year**

J. Brown - Presented the enrollment numbers for North: Current enrollment is 709 that is 21 students less than the ADM count. of 730. Of those 21, 9 have left because of the extended eLearning. Current enrollment for West is 554 that is 25 less than the ADM count of 579. Of those 25, 17 have left due to extended eLearning.

#### **C. Meal Distribution Updates during eLearning**

J. Brown - Shared the meal distribution numbers for both schools. North passes out meals to about 20 students each of the two days for a total of about 40 students per week. West passes out meals to about 75 students each of the two days for a total of about 150 students per week. We are going to send out a reminder in Mr. Secen's Sunday announcements to try and increase participation at North.

### **IV. Finance Committee**

#### **A. Approval of October 2020 Financial Reports for North**

H. Dulgeroglu - Gave updates on the PPE Loans, North's loan is still in review for forgiveness. Hopefully, we will know next week. The annual audit has started and it has taken about a month this year. We will hopefully have the results next week.

We will share them with the board may be in December or January.

M. Arslan - I just wanted to share with you that this year's audit was a more extensive one. They wanted a lot more documents than they usually do. Halil and his team in Chicago and the team here at the schools have done a great job in getting the auditors their information.

H. Dulgeroglu - North has received about 23% of its revenue. You will see there is no Federal or State grant money yet, that should start showing up in November. North had one major item and that was the laptops with a cost of \$10,383.

North vouchers -

Dr. G. - Do we have athletics?

O. Secen - Yes, the IHSAA has not canceled sports, it is a common topic of discussion. At our first game for the girls, one of the players from the other team played waiting for her test results and she was found to be positive. So the girls have not played they have been on a 14 day quarantine since then.

B. Valentine-Watts made a motion to approve IMSA North financials for October.

D. Pierson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Miller	Absent
L. Orcutt	Absent
D. Coats	Absent
D. Pierson	Aye
B. Valentine-Watts	Aye
J. Sparks	Aye
J. McFarland	Absent
C. Frazier	Aye
M. Gonulalan	Aye

**B. Approval of October 2020 Financial Reports for West**

H. Dulgeroglu - Gave updates on the PPE Loans, West's loan has been approved for forgiveness, the amount was \$695,500. I have not added this to the numbers yet, I am waiting on one more thing.

H. Dulgeroglu - West has received about 21% of its revenue. You will see there is no Federal or State grant money yet, that should start showing up in November. West had one major item and that was the repair and resurfacing of the parking lot with a cost of \$20,000.

J. Sparks - Why is the insurance payment so high?

H. Dulgeroglu - At West, we pay the insurance once a year, whereas at North we pay it to the Landlord monthly.

West Vouchers

J. Sparks - Please remind us what GoGuardian is?

M. Atlihan - it is the service that the teachers use to monitor the student's Chromebooks and make sure they are not accessing other sites when they are supposed to be learning.

B-Valentine-Watts - Does the electric bill seem high?

H. Dulgeroglu - At West we pay the bill directly and at North we pay it to the Landlord.

M. Atlihan - We are still in the building and using electricity.

H. Dulgeroglu - In comparing the bills they are actually a little less than this time last year.

B. Valentine-Watts made a motion to approve IMSA West financials for October.

D. Pierson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Pierson	Aye
B. Valentine-Watts	Aye
C. Frazier	Aye
J. McFarland	Absent
T. Miller	Absent

**Roll Call**

J. Sparks	Aye
D. Coats	Absent
M. Gonulalan	Aye
L. Orcutt	Absent

**V. Closing Items**

**A. Survey of Attendance For The Next Meeting - 01/16/2021**

J. Sparks - Since we will probably need to have a meeting in December we will take the survey of attendance for January then.

**B. Adjourn Meeting**

J. Sparks - Joy have you received all of the Conflict of Interest forms back from the Board?

J. Brown - I have received two and still need to receive the others.

B. Valentine-Watts - I will send mine right after this meeting.

B. Valentine-Watts made a motion to to adjourn the meeting.

C. Frazier seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Sparks	Aye
C. Frazier	Aye
J. McFarland	Absent
B. Valentine-Watts	Aye
T. Miller	Absent
M. Gonulalan	Aye
D. Coats	Absent
L. Orcutt	Absent
D. Pierson	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:03 AM.

Respectfully Submitted,  
J. Brown